



# North Rampart Main Street, Inc.

NEW ORLEANS

## Announces

### 3rd Annual North RampART Festival

**Saturday, November 21 • 10 AM - 5 PM**

*Celebrating New Orleans' Culture through Art, Music & Food!*

Once again we are taking the festival to the street, North Rampart Street! We'll be showcasing local musicians, great New Orleans food, and more than 20 artists along the promenade in front of Armstrong Park.

Please to read the guidelines and return the signed contract with the \$100 booth fee.

**Oct 30, 2009 – Deadline to return signed contract & booth fee.**

## CONCESSIONAIRE GUIDELINES

### North Rampart Main Street Inc. will provide:

- A 10' x 10' space with cover;
- Signage with restaurant name and dish served;
- Electricity (if needed);
- Promotion of event.

### Concessionaire will provide:

- Tables needed for interior of booth, including front counter to sell product;
- One 40BC Fire Extinguisher as required by the New Orleans Fire Department;
- Copy of Liability Insurance, naming NRMSI as additional insured;
- Hand sanitizer for employees;
- Bleach water rinse bucket;
- Money for adequate change;
- Outdoor extension cord to tie to main distribution box.

Cooking on-site is allowed on a case by case and first come basis. Additional fire safety devices may be required.

### REQUESTS:

Special requests should be noted on your application form and will be honored based on availability and the date on which the application was received.

### FEES

Concessionaire fee is \$100. A \$25.00 fee will be charged on any check returned by Exhibitor's bank.

## **CANCELLATIONS**

Exhibitors canceling by Oct. 30<sup>th</sup> will be given a 50% refund. No-shows or cancellations after Nov. 2<sup>nd</sup> will not be refunded.

## **SET-UP AND TAKE-DOWN**

Set-up must be complete by 9:30 a.m. Booths may not be broken down before 5:00 p.m. Everything must be removed from by 6:00 p.m. Exhibitors must check in before setting up.

## **WEATHER**

This is an outdoor event and goes on rain or shine. Vendors should prepare accordingly (including adequate shelter with sufficient anchorage). No rain date will be scheduled nor refund given for inclement weather.

## **ADVERTISING**

A comprehensive promotion campaign will incorporate all media including T.V. commercials, radio spots and interviews, signs, street banners and advertising posters. The RampART Festival attracts visitors from all over Louisiana & the region and is promoted state wide by the Office of the Lt. Governor: Dept. of Culture, Recreation and Tourism. *Louisiana Main to Main: A Cultural Road Show* is an annual statewide November initiative of Louisiana Main Street designed to foster economic development in Main Street communities and enhance the image of the State by promoting the Louisiana cultural experience in our many successful Louisiana Main Street communities. A list of all "Main to Main" events statewide is available at [www.LouisianaMaintoMain.org](http://www.LouisianaMaintoMain.org).

NRMI reserves the right to use any photographs and vendor information submitted for publicity purposes.

## **CONCESSIONAIRE CONTRACT**

I hereby apply for booth space in the North RampART Festival scheduled for November 21, 2009. I have read the "Concessionaire Guidelines" and agree to them. I agree to assume full liability for any injury or loss to me &/or my property during the event. I expressly release the North Rampart Main Street, Inc. and its representatives from all liability, or for any loss or injury. Exhibitor agrees to pay for all legal fees and costs in any action resulting from the enforcement of this contract. I understand that there are no refunds or rain checks due to inclement weather.

I agree to abide by all applicable state, federal and local laws and any rules and requests that the NRMI may make from time to time for the safety and operation of this event. All pertinent Fire Codes, laws, ordinances and regulations pertaining to health, fire prevention and public safety shall be strictly obeyed. All applicable taxes must be collected, reported and paid by concessionaire to all local, city and state entities as required by law.

Nothing shall be nailed, stapled, taped or otherwise fixed to any community or private property.

My signature affixed hereto is a confirmation that I have read the Concessionaire's Guidelines and this contract and will abide by their terms.

Signature for Guidelines: \_\_\_\_\_ Date: \_\_\_\_\_



# North Rampart Main Street, Inc.

NEW ORLEANS

## Concessionaire Information:

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Website: \_\_\_\_\_

Food item(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Concessionaire will be accepted on a first come first served basis while space is available.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Submission Checklist:**

\_\_\_\_\_ Completed application, complete with signature

\_\_\_\_\_ Check made out to North Rampart Main Street, Inc. for \$100.00 booth fee

### **Return with attachments or mail to:**

Laurie Toups, RampART Festival

North Rampart Main Street, Inc.

632 N. Rampart Street

New Orleans, LA 70112

504-256-4848 (O)

504-236-8711 (C)

[www.northrampstreetmainstreet.org](http://www.northrampstreetmainstreet.org)

